



1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

Pledge of Allegiance

4. **INFORMATIONAL ITEMS**

Forestlawn Presentation

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."

None.

7. **APPROVAL OF THE AGENDA**

17-237

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the agenda.



Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

17-238 Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting- September 25, 2017

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

C. **PAYMENT OF BILLS AND FINANCIAL STATEMENTS**

17-239 Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

D. **FIVE YEAR FORECAST AND ASSUMPTIONS**

17-240 Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached five-year forecast and assumptions.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0



E. DISTRICT WELLNESS STIPEND

- 17-241** Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education award a stipend in the amount of \$ 1000.00 to Victoria Sullinger which will be paid from the District Wellness Funds.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

9. SUPERINTENDENT'S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/RETIREMENTS

- 17-242** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request.
- a. **Julie Koscho**, BIS Teacher, Maternity Leave, beginning on/or around March 2, 2018 and returning on/or around May 17, 2018.
 - b. **Brittani Houpt**, resigning as a Monitor, Knollwood Elementary, to accept another position in the district, effective October 2, 2017.
 - c. **Jeremy Adams**, resigning as BHS Assistant Baseball Coach, effective October 5, 2017.
 - d. **Charity Danchisen**, resigning as BHS cleaner, to accept another district position, effective October 23, 2017.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

CERTIFIED

- 17-243** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement for the 2017-18 school year.



- a. **Ginger Montgomery**, English Language Learner Tutor, \$ 23.25 per hour, 3 hrs. per day, effective October 24, 2017.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: Mrs. Jensen

Motion Carried: 4-0

DECAF PROPOSALS

17-244

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

- | | | | | |
|----|-------------------------|----------------------------|-----|-----------|
| a. | Margaret Hartman | (BHS)Spanish Honor Society | 1 % | \$ 352.39 |
| b. | Pamela Vasquez | (BMS) French Honor Society | 1 % | \$ 352.39 |
| c. | Pamela Vasquez | (BHS) French Honor Society | 1 % | \$ 352.39 |
| d. | Rachel Feimer | PBIS | 2% | \$ 704.78 |

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

CLASSIFIED

17-245

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Brittani Houpt**, *Temporary* ESP, Knollwood Elementary, 7 hours per day, Step 1, \$ 12.30 per hour, 181 days (pro-rated) plus remaining contracted holidays, *retroactive* to October 2, 2017.
- b. **Charity Danchisen**, ESP, Murray Ridge, 7 hours per day, Step 8, \$ 14.55 per hour, 181 days (pro-rated), remaining contracted holidays, effective October 23, 2017.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0



CLASSIFIED SUBSTITUTE

17-246

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the following contingent upon successful completion of all payroll requirements and current certifications.

- a. **Rosejeanne Forster**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
- b. **Carol Kolenda**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
- c. **Desiree Llado**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
- d. **Michelle Moreno**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
- e. **Michelle Popowski**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.
- f. **Jill Young**, Classified Substitute at the appropriate substitute rate of pay, effective immediately.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

SUPPLEMENTAL

17-247

Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Zack Fries**, BMS Wrestling Coach, Class III, Step 0, \$ 3524.00.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None
Motion Carried: 5-0

C. OTHER

17-248

Mrs. Czech moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL SERVICE CENTER OF CUYAHOGA**



COUNTY AGREEMENT OF ADMISSION OF TUITION PUPILS.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

17-249

Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **Settlement Agreement between the SSLCEA and the Sheffield-Sheffield Lake Board of Education.**

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Abstain: Mrs. DeLuca

Motion Carried: 4-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School- Jim Schilens
2. Athletic Council – Lisa Miller
3. Legislative Liaison – Amy DeLuca
4. Endowment Fund – Pat Czech
5. S.A.L.T. – Sandra Jensen
6. Finance Committee- Sheila Lopez

11. ADJOURNMENT

17-250

Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 6:18 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None

Motion Carried: 5-0

Michael A. Pissini, Treasurer

Mrs. Amy DeLuca, President

Next Regular Meeting: November 27, 2017 at the Administration Center at 5:30 PM